

# NIA Special Event Endorsement Request

“Fundraiser” is any Event sponsored or co-sponsored by the Named Insured organization with the primary purpose of raising monetary contributions. “Event” is any activity sponsored or co-sponsored by Named Insured apart from their regular scope of operations.

## INSTRUCTIONS

Please complete this form for any special Events or fundraisers that **are included on the list below** and need to be added to the policy mid-term. **For other special Events and fundraisers, your NIA Commercial General Liability policy already includes an endorsement for fundraisers at no additional charge (NIAC/ANI E-70) unless they are part of the excluded list below.**

**Please complete this Endorsement Request form if you plan to hold any Event(s) and/or fundraiser(s) that involve any of the following:**

- Any “fundraiser” or “Event” with more than 500 people present at any one time
- Athletic activities or contests (not including golf or bowling)
- Animals (including but not limited to animals involved in rodeos, petting zoos, animal exhibitions)
- Carnivals, circuses, fairs, festivals, parades
- Firearms, weapons
- Water Events (including, but not limited to, activities involving swimming pools, lakes, rivers or other bodies of water)
- Powered rides or amusement attractions (including but not limited to climbing walls, slides, mechanical bulls, bungee jumps)
- Trampolines, bounce houses, rebounding equipment, inflatable amusement or sports devices, moon walks, or inflatable wrestling or combatant suits

Member Named Insured:

Customer #:

Is the Named Insured sponsoring/hosting the Event?

Yes

No

If no, what is the Named Insured’s participation in the Event?

Name of Event:

Type of Event:

Date(s) of Event:

Number of Attendees per Day:

Location of Event:

Please describe all activities planned:



Anticipated Revenue (Gross): \$

Will food, beverages or alcohol be served?

Yes

No

If alcohol will be served, please provide details on safety precautions:

Will there be a bounce house, trampoline or any other rebounding type of equipment at the Event?

Yes

No

If yes, what type of equipment/structure?

How many?

Please provide details of safety precautions taken during use of this equipment/structure:

Please provide any other details you would like to share with the underwriter related to this Event:

**\*\* Please forward a copy of the vendor contract for underwriting consideration \*\***

**The information on this Supplemental Application is material to Nonprofits Insurance Alliance underwriting this risk and shall be deemed attached a part of this Policy as if physically attached hereto.**

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**Insurance Broker/Producer Name**

**Date**

Email your form to: [uwservices@insurancefor nonprofits.org](mailto:uwservices@insurancefor nonprofits.org)

NIA has a centralized endorsement process, with a specialized team.